

## **Executive Arrangements - Cabinet Portfolios**

**23 July 2025**

### **Report of the Senior Manager, Democratic Support and Elections**

#### **PURPOSE OF REPORT**

To report to Council on a change to Cabinet Membership and various changes to Cabinet Portfolios made by the Leader.

**This report is public**

#### **RECOMMENDATIONS**

- (1) That Council notes a change to Cabinet Membership and changes to the Cabinet Portfolios made by the Leader, as set out in this report.**

##### **1.0 Introduction**

- 1.1 Rule 2 of the Cabinet Procedure Rules provides for the Leader to present the names of the people appointed to Cabinet and the detailed remits of their portfolios to Council. There have been some changes to the portfolios which require reporting at this meeting.

##### **2.0 Cabinet Portfolios**

- 2.1 On 21 July 2025, Councillor Nick Wilkinson's portfolio area of Lancaster Regeneration and Local Economy was taken on by the Deputy Leader, Councillor Peter Jackson. Councillor Peter Jackson's portfolio area of Communities, Well-being and Partnerships was taken on by Councillor Mandy Bannon, with the exception of the portfolio area of Salt Ayre Leisure Centre, which remains with Councillor Peter Jackson. Two other changes were made to portfolios relating to this change. Councillor Sam Riches took on responsibility for Museums and Councillor Martin Bottoms took on responsibility for Theatres and Visitor Information. These areas were formerly in Councillor Wilkinson's portfolio.

##### **3.0 Detailed Portfolios**

- 3.1 For clarity, all Cabinet Members, the titles of their portfolios and the areas that they have particular responsibility for with their portfolios, are shown on the appendix to this report.

#### 4.0 Conclusion

- 4.1 Council is asked to note the change to the Cabinet Members and their portfolios set out above.

<b>CONCLUSION OF IMPACT ASSESSMENT</b> (including Health & Safety, Equality & Diversity, Human Rights, Community Safety, Sustainability and Rural Proofing): No direct impact	
<b>LEGAL IMPLICATIONS</b> This report is in line with the requirements in the Constitution.	
<b>FINANCIAL IMPLICATIONS:</b> None identified.	
<b>OTHER RESOURCE IMPLICATIONS, such as Human Resources, Information Services, Property, Open Spaces:</b> None identified	
<b>SECTION 151 OFFICER'S COMMENTS</b> The Section 151 Officer has been consulted and has no comments to add.	
<b>MONITORING OFFICER'S COMMENTS</b> The Monitoring Officer has been consulted and has no comments to add.	
<b>BACKGROUND PAPERS</b> The Council's Constitution, published on <a href="http://www.lancaster.gov.uk">www.lancaster.gov.uk</a>	<b>Contact Officer:</b> Debbie Chambers <b>Telephone:</b> 01524 582057 <b>Email:</b> <a href="mailto:dchambers@lancaster.gov.uk">dchambers@lancaster.gov.uk</a>

**Leader – Councillor Caroline Jackson**

Principal Spokesperson  
Emergency Response  
Council Priorities & Principles  
Comms  
Eden

**Housing and Homelessness**

Council Housing  
Homelessness  
Private Sector Housing  
Social Housing  
Caravan Sites  
Traveller Sites  
Refugee / Asylum Seeker Housing  
Home Improvement Agency

**Deputy Leader – Councillor Peter Jackson**

Deputise for the leader as required  
Salt Ayre Leisure Centre  
**Lancaster Regeneration and Local Economy**  
Lancaster BID  
High Streets  
Markets  
Regeneration  
Community Wealth Building/ Local Supply Chains  
Jobs and Skills – Including Green Skills  
Digital Strategy and Implementation  
Canal Quarter  
Business Recovery (Response to economic shocks)  
Business Support & Information  
Parking

**Councillor Mandy Bannon**

**Communities, Well-Being and Partnerships**

Rural Communities and AONB  
Partnerships – Police, NHS, Morecambe Summit, Community Events  
Public order and antisocial behaviour  
Voluntary, faith and community groups  
Health & Well-Being  
Community Safety Partnership  
Community Connectors /UKSPF  
Community resilience and recovery  
Household Support Fund

**Councillor Martin Bottoms**

**Morecambe Regeneration and Local Economy**

Morecambe BID  
Sustainable Business Innovation  
Economic development and growth  
Community Wealth Building/ Local Supply Chains  
Tourism and Marketing  
Arts, culture and festivals  
Frontierland  
Engineers  
(and Theatres and Visitor Information)

**Councillor Sam Riches**

**Climate Action**

Flood Prevention  
Low Carbon Energy Generation and Energy Conservation  
Climate Emergency Response (cross portfolio)  
Climate Change Resilience  
District Net Zero Partnership  
Retrofit and Electrification  
EV charging  
Active Travel and Modal Shift (Strategic development Implementation and Monitoring)  
Low Carbon Sector  
(and Museums)

**Councillor Tim Hamilton-Cox**

**Finance and Property**

Strategic Control of Financial Resources  
Treasury Management  
Audit and Risk Register  
Financial Services  
Revenues and Benefits  
Property and Assets (Commercial and Investment, Civic and Operational, Council Owned Community Facilities)  
ICT

**Councillor Paul Hart**

**Environmental Services**

Waste and Recycling  
Parks and Green Spaces  
Café and recreational facilities  
Commons, Reserves, Open Spaces  
Water including Rivers and Coast  
Nature Conservation  
Biodiversity  
Street Cleansing  
Environmental Health and Enforcement  
Allotments, Food Production and Food Waste

**Councillor Sally Maddocks**

**Corporate Services**

Human Resources; Fair Work Charter, Equalities

Corporate Performance Management

Legal Services:

Enforcement – Fly tipping, littering, dog fouling, PSPS

Procurement and Fair Trade

Democratic Services (Democratic Support, Induction Civic, Mayoral & Elections)

Governance

Customer and Advice Services

Licensing

Civic Facilities Management (Operational)

Hospitality management

**Councillor Sue Tyldesley**

**Planning**

Planning including Local Plan

Conservation and Urban Design

Transport Policy– Air quality

Development and Building Control

Compulsory Purchase

Neighbourhood Plans